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CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 4 October 2022

At 6.00 pm in the Virtual Meeting Room via Zoom

Present:

Councillor R Smith (Chair)

Councillors:	A Prosser J Aitman L Duncan	V Gwatkin P Hiles
Officers:	Adam Clapton Claire Green Derek Mackenzie	Deputy Town Clerk Administration Support - Planning & Stronger Communities Senior Administrative Officer & Committee Clerk
Others:	None	

P506 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor T Ashby.

P507 DECLARATIONS OF INTEREST

Councillor L Duncan declared an interest in planning application 22/02454/HHD by virtue of knowing the applicants.

P508 PUBLIC PARTICIPATION

There was no public participation.

P509 PLANNING APPLICATIONS

The Committee received and considered a schedule of planning applications received from West Oxfordshire District Council.

Resolved:

That the comments, as per the attached schedule, be forwarded to West Oxfordshire District Council.

P510 CONSULTATION - TRAFFIC CALMING AT THE LEYS, WITNEY

The Committee received and considered the correspondence from Oxfordshire County Council (OCC) in respect of the Proposed Traffic Calming scheme for The Leys.

Members discussed the details of the scheme and were concerned to see that there was no provision for traffic calming around the crossing area from the St Mary's church footpath across to the central footpath through The Leys, particularly as the OCC Notice mentioned the reason for the calming was to improve pedestrian safety.

Members were also advised that Windrush Bike Project had raised concerns about the provision of sufficient space either side of the calming 'cushions' suitable for the width of a tricycle.

Resolved:

1. That, the OCC consultation be noted and,
2. That, a response is submitted suggesting the inclusion of a cushion to be positioned by the pedestrian crossing area and,
3. That, Witney Town Councils supports the Windrush Bike Project's comments regarding sufficient space for bikes and trikes to navigate to the side of the calming cushions.

P511 CONSULTATION ON PROPOSED MAIN MODIFICATIONS TO THE SALT CROSS GARDEN VILLAGE AREA ACTION PLAN

The committee received and considered the correspondence from West Oxfordshire District Council (WODC) regarding the proposed main modifications to the Salt Cross Garden Village Plan.

Members were disappointed to see that the plans had been diluted and would now not deliver the same Carbon Neutral aims as the original plan. Members agreed to explore the proposal in greater detail and discuss further at the meeting of Climate Biodiversity and Planning Committee on 25 October 2022.

Members of this Committee who held a District Council seat were reminded they could respond in each capacity as an elected representative on each Authority.

Resolved:

That, Members will continue discussions further at the next meeting of this Committee on 25 October 2022

P512 ADDRESS MANAGEMENT - WINDRUSH PLACE, WITNEY

The Committee received and considered the correspondence from West Oxfordshire District Council's Address Management Officer. The request was for ideas for the naming of a road on the Windrush Place housing estate.

Members discussed various names associated with the De Havilland plane company. One member raised that historically Lapwings were known to frequent the area whilst the aerodrome was in operation and in which now the new road is located.

The committee ask that the nomination be for “Lapwing Fields” due to the historical relationship of the bird with the aerodrome

Resolved:

That, “Lapwing Fields” is suggested to the West Oxfordshire District Council’s Address Management Officer for forwarding to the developers.

P513 **RENEWAL OF PAVEMENT LICENCE - W/22/01144/PAVLIC - PART & PARCEL**

With the express permission of the Chair an additional item was added to the meeting regarding Pavement Licences which had very short consultation periods.

The committee considered the application by Part & Parcel, 2-4 Market Square for a renewal of their pavement licence. The members had no objections and therefore no reply is required to be sent to West Oxfordshire District Council.

They also noted there were no objection decisions taken virtually (as previously agreed by resolution) for Greggs, Welch Way, Coffee#1, Market Square and The Cross Keys, Market Square on the renewal of their licences.

Resolved:

That, no further action or formal representation is required.

The meeting closed at: 6.52 pm

Chair

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Witney Town CouncilPlanning Minutes - 4th October 2022

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506- 1 WTC/135/22 Plot Ref :-22/02533/ADV Type :- ADVERTISIN
 Applicant Name :- . Date Received :- 26/09/2022
 Location :- UNIT 1A Date Returned :- 05/10/2022
 WOOLGATE SHOPPING CENTRE
 Proposal : Installation of replacement internally illuminated sign on front elevation and a replacement vinyl sign on side elevation.
 Observations : Witney Town Council has no objections regarding this application.

506- 2 WTC/136/22 Plot Ref :-22/02497/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 26/09/2022
 Location :- 187 QUEEN EMMAS DYKE Date Returned :- 05/10/2022
 QUEEN EMMAS DYKE
 Proposal : Erection of front and rear single storey extensions.
 Observations : While Witney Town Council does not object to this proposal it notes the lack of flood risk provision, or details of incorporated flood proofing. The Environment Agency Flood Risk Assessment document requires 'Details of any flood proofing/resilience and resistance techniques, to be included in accordance with Improving the flood performance of new dwellings'. The applicant has indicated that this supporting information is provided as part of their Flood Risk Assessment, however, no such information is visible within the application documents. Given the site location and associated flood risk, Witney Town Council ask that Planning Officers ensure flood protection for this site, and neighbouring properties, and adequate SUDS design are considered by the appropriate technical consultees ahead of any permission being granted.

506- 3 WTC/137/22 Plot Ref :-22/02471/ADV Type :- ADVERTISIN
 Applicant Name :- . Date Received :- 26/09/2022
 Location :- GROUND FLOOR UNIT Date Returned :- 05/10/2022
 1 DES ROCHES SQUARE
 Proposal : Affix three fascia business logo signs, all externally illuminated.
 Observations : Witney Town Council has no objections regarding this application.

506- 4 WTC/138/22 Plot Ref :-22/02454/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 26/09/2022
 Location :- 6 THE OLD COACHYARD Date Returned :- 05/10/2022
 THE OLD COACHYARD
 Proposal : Replacement windows in first floor flat.
 Observations : Witney Town Council has no objections regarding this application.

506- 5 WTC/139/22 Plot Ref :-22/02579/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 26/09/2022
Location :- 4 CHURCH LANE Date Returned :- 04/10/2022
CHURCH LANE
Proposal : Erection of a first floor rear extension together with alterations to the existing kitchen roof.
Observations : Witney Town Council has no objections regarding this application.

506- 6 WTC/140/22 Plot Ref :-22/02587/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 26/09/2022
Location :- 13 CHURCH VIEW Date Returned :- 05/10/2022
CHURCH VIEW
Proposal : Erection of single and two storey rear extensions.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

506- 7 WTC/141/22 Plot Ref :-22/02411/FUL Type :- FULL
Applicant Name :- . Date Received :- 26/09/2022
Location :- 8 MARKET SQUARE Date Returned :- 05/10/2022
MARKET SQUARE
Proposal : Change of Use of ground floor from retail to a wine/cocktail bar/public house.
Observations : Witney Town Council has no objections regarding this application.

506- 8 WTC/142/22 Plot Ref :-22/02594/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 26/09/2022
Location :- 43 BURFORD ROAD Date Returned :- 05/10/2022
BURFORD ROAD
Proposal : Erection of a two storey side extension.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

The Meeting closed at : 6:55pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council